



Norfolk House School

6th May 2017

Dear Parents

Re: Extra Tuition – Summer 2017 Classes

As you are aware, during the summer months, Extra Tuition classes are held on a Monday and Tuesday and not on a Saturday.

Below is an outline of the available dates should you wish to book your child in for any classes during the holiday period. As there is a Bank Holiday at the end of August that week's sessions will be held on a Tuesday & Wednesday:-

To clarify, the last Saturday session, prior to the below dates, will be **Saturday 15th July 2017**.

Monday	24 th July
Tuesday	25 th July
Monday	31 st July
Tuesday	1 st August
Monday	7 th August
Tuesday	8 th August
Monday	14 th August
Tuesday	15 th August
Monday	21 st August
Tuesday	22 nd August
Tuesday* (B/Hol Monday)	29 th August
Wednesday	30 th August

Saturday sessions will recommence on **Saturday 9th September 2017**.

As the school is closed over the summer holidays, the administration of sessions need to be carried out well in advance to ensure your child's sessions are booked as required.

Extra Tuition teachers will not be able to teach anyone who has not booked in advance. In view of this, please find enclosed a copy of the summer holiday booking form which I would ask you to complete and return to Miss Thorpe **by no later than the 30th June 2017**. Any forms received after this date will not be processed.

Thank you for your anticipated co-operation in this matter.

Yours sincerely

Mrs Sarah Morris
Headmistress

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Headmistress: Mrs S. Morris (B.A. Hons) PGCE

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NORFOLK HOUSE SCHOOL

SUMMER HOLIDAY EXTRA TUITION BOOKING FORM (2016-2017)

Name of Child (Block Capitals)				
Tuition Group Required (please tick) This relates to the year group the child will move from in July. NOT the one they will be joining in September.	Group 1 (Years 2 & 3)			
	Group 2 (Years 4 & 5)			
	Group 3 (Years 5 & 6)			
Summer Holiday Dates/Times	9.00-10.45 am	11.00-12.45 pm	1.15-3.00 pm	3.15-5.00 pm
Monday 24 th July 2017				
Tuesday 25 th July 2017				
Monday 31 st July 2017				
Tuesday 1 st August 2017				
Monday 7 th August 2017				
Tuesday 8 th August 2017				
Monday 14 th August 2017				
Tuesday 15 th August 2017				
Monday 21 st August 2017				
Tuesday 22 nd August 2017				
Tuesday 29 th August 2017				
Wednesday 30 th August 2017				
Number of sessions booked @ £22.50 per session				
Total number of sessions booked				
Discount (for Advanced Bookings of 6 months or more)				
Total Amount Payable	£	Full Payment Received Signed on behalf of school		
		Date		

**THIS FORM MUST BE COMPLETED AND SUBMITTED WITH PAYMENT TO
MISS THORPE BY NO LATER THAN 30TH JUNE 2017.**



Norfolk House School

SUMMER TUITION CLASSES 2017

Thank you for booking tuition classes. Please complete this form on behalf of your child/children and return it to the school **by the 30th June 2017**. This will allow us to plan effectively and fully cater for each child's individual learning needs.

Thank You

Child's Name:	DOB:
Current School:	Year Group: <i>(As at July 2017 NOT September)</i>
Ability & Attainment	
Please give details of the following:-	
Attainment in Maths	
Areas of Strength:	Areas of Difficulty:
Attainment in English	
Areas of Strength:	Areas of Difficulty:
Please detail if your child has learnt about Verbal/Non Verbal Reasoning before and for how long?	
Please explain the reason you have booked tuition classes:	
<i>[Please tick relevant box]</i>	
(a) To prepare for a particular test e.g. SATs, 11+ or senior school scholarship	<input type="checkbox"/>
(b) To practise skills my child is finding difficult at school	<input type="checkbox"/>
(c) To keep improving and extend my child's skills even further	<input type="checkbox"/>
(d) For another reason (please explain below)	
Please explain if your child has a particular learning difficulty e.g. dyslexia, dyspraxia:	
Please let us know if your child has a medical condition e.g. some hearing loss, sight difficulties:	

Signature of Parent: _____ Date: _____

Name in Capitals: _____

Please do not hesitate to speak to any of the Extra Tuition staff if you would like to discuss any of these points further.