



Norfolk House School

26th May 2016

Parents of Extra Tuition Pupils

Dear Parents,

I am writing to inform you that Dr Latham is to leave the school in July.

Dr Latham has been teaching at the school for three years and we will be sorry to say goodbye to him after he has developed such strong relationships with the pupils and parents and helped to achieve excellent results with each group he has worked with. We wish him well for a successful and happy future and thank him for his dedication to the Extra Tuition team.

I am, however, delighted to report that Mr Afzal will be replacing him as a full-time Extra Tuition teacher and will be shadowing Dr Latham ahead of his official start date with the school to learn about the systems and pupils at Norfolk House Tuition sessions. Mr Afzal is a highly-experienced teaching practitioner as well as being a long-standing 11+ tutor for the past eight years working with pupils of a range of ages. We are very pleased that he will be joining the school and look forward to introducing you to him.

Yours sincerely

Mrs Sarah Morris
Headmistress